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ADVISORY COMMISSION REGULAR MEETING

**April 20, 2026
5:30 PM**

Agenda

1. Call to Order

- Welcome
- Roll Call

2. Rec Jam 5K & Disc Golf Tournament Planning Discussion

Discussion regarding upcoming special events.

Topics may include:

- Rec Jam 5K event overview, course, and logistics
- Disc Golf Tournament coordination with Haywood County Disc Golf Club
- Course preparation and event setup
- Roles and responsibilities
- Timeline and coordination
- Support from Parks & Recreation staff

3. Public Comment

Members of the public may address the Commission regarding items related to Parks & Recreation.

4. Approval of Previous Minutes

- Review of previous meeting minutes
- Motion to approve

5. Department Project Updates (FEMA Rebuild Projects)

- Updates on FEMA-funded park and facility repairs
- Project timelines and current status
- Upcoming milestones

6. Parks & Recreation Master Plan Update

- Progress update on the Master Plan process
- Summary of recent engagement efforts
- Confirmation of May open house and public input opportunities

7. Discussion – County Funding Support

Discussion regarding coordination with Haywood County related to Parks & Recreation funding. Topics may include:

- Review of current quarterly reports and supporting data
- Overview of funding request needs and justification
- Coordination with Haywood County Parks & Recreation Advisory Board
- Scheduling a potential joint meeting
- Next steps for engagement with County leadership

8. Additional Scope of Services – Landscape Architecture / Recreation Park Concept Plans

Discussion regarding expanding scope of work with planning firm.

Topics may include:

- Development of concept plans for Recreation Park
- Landscape architecture services
- Budget and authorization considerations
- Recommended next steps

9. PARTF Grant Application Discussion & Kiwanis Playground 2.0 Update

Discussion regarding the North Carolina Parks and Recreation Trust Fund (PARTF) grant application and partner updates.

Topics may include:

- Overview of grant application and requirements
- Project scope (playground replacement)
- Application timeline and submission (May 1)
- Advisory Commission input and recommendations
- **Kiwanis Playground 2.0 project update (Eva Hansen)**
- Funding commitments, grants, and partnership coordination
- Conceptual playground design process and vendor engagement

10. Public Input Meeting – Playground Project (April 29, 4:30–7:00 PM)

Discussion regarding upcoming public engagement session.

Topics may include:

- Meeting format and setup
- Advisory Commission member participation
- Community survey distribution and input collection
- Expectations for gathering public feedback on playground design

11. Department Updates / Commission Questions

Opportunity for Commission members to ask questions regarding department updates, projects, or other Parks & Recreation matters.

12. Other Business

13. Adjournment